



SkillsUSA Ohio State Officer Candidate Application **2017-2018**

Purpose: To ensure SkillsUSA Ohio has the best representation and quality officers possible to serve as ambassadors in their communities, schools, and the State Level. In order for Ohio to have proper representation, it is necessary to ensure proper and prepared candidates to complete the year of service required by the officers. This program will provide a greater understanding of the organization by expanding their duties, responsibilities and a greater professional development opportunity to serve as ambassadors for SkillsUSA Ohio and career-technical education.

Expectations: State Officers are expected to maintain grades greater than a “C” average and abide by the code of conduct at all times. Violation of either of these conditions will result in removal from office. State Officers need to achieve a minimum of an 80% on the officer exam, complete an application, essay, and enrollment packet complete with headshot photo by March 24, 2017. State Officers are expected to be active throughout the year; it is an on-going commitment. Officers should take this into consideration before applying to run for office. Officers may be selected for special responsibilities throughout the year based on merit. Throughout the year, officers will be responsible for serving as ambassadors for their regions and with their schools, making public relations contacts, and promoting the organization with the guidance of SkillsUSA Ohio. All officers will be responsible for providing a bi-monthly report to show their growth and outreach efforts.

MANDATORY EVENTS-Failure to complete any of these may result in removal from office.

- *State Officer Retreat – June 5-9, 2017** – Receive training on becoming a state officer and other professional development opportunities, including interaction with business and industry partners. Assist in training National Voting Delegates and Candidates while learning how to lead the National Delegation in Louisville, KY.
- *Ohio National Prep Conference –June 9, 2017**
- *National Conference—June 19-24, 2017** — Attend National Conference in Louisville, KY, and serve as leaders for Ohio Delegation and National Officer Candidates. Select leadership opportunities may also be included during this conference.
- *Summer Camp – July 10-14, 2017** --Perform all ceremonies at Summer Camp while providing training to students on various topics to be decided at State Officer Retreat. Serve as Assistant Group Leaders. Interact and serve as ambassadors with peers.
- *Ohio State Fair – July 26 – August 6, 2017** – Share SkillsUSA Ohio Message, officers will not be required to be in attendance every day, select dates to be determined.
- *Fall Retreat- (1 evening & 1 day late Sept/Early Oct)**-Preparation for fall leadership conference, presentation and script work
- *Fall Leadership Conference – October 25-27, 2017** – Lead and facilitate fall conference including opening ceremony. Select Officers will be assigned presentations for students and advisors.
- *Winter Retreat-November/December, 2017**-End of year wrap up and coming year planning
- *Goodwill Tour-Year Long/Selected Dates** – Serve as student Ambassadors to visit different schools and business and industry partners in order to educate and promote SkillsUSA.
- *State Conference Retreat- Feb/March 2018**-Preparation for State Conference.
- *State Conference (5 days in April 2018)**– Serve as courtesy corps, working with state staff and regional advisors to set up and maintain the conference Lead State Delegate Assembly, perform opening ceremony, and provide advance courtesy corps roles as assigned, elect and install new team of officers.

OPTIONAL OPPORTUNITIES

***SkillsUSA Board Meetings- October & February-** 1 day report to SkillsUSA Ohio Board of Directors.

***CTEP Meeting and Report-October & March-**1 day report to CTEP about SkillsUSA

***Washington Leadership Training Institute (WLTl)- September 2017-**Officers will be given the opportunity to apply with Assistant State Director for a unique leadership experience provided by SkillsUSA National program.

***Regional Officer Training Institute (ROTI) – January 2018** – Regional Officer Training in Washington D.C. Serve as leaders and facilitators for training regional officers. Serve as ambassadors with National Office. Any officer that does not attend WLTl will be required to attend ROTI

***Regional Conferences – February/March 2018–** Work with Regional Advisors assigned to their region to perform Awards Ceremony and assist with making the conference a success.

Roles at all of these conferences and special invitations will be determined based on the assets, skills, and interests of each student; the goal is to ensure that all students get the most out of their regional officer experience while representing SkillsUSA Ohio to the best of their ability.

SkillsUSA Ohio State Officer Candidate Application

PLEASE TYPE!
INCLUDE COMPLETED APPLICATION, ESSAY, and HEADSHOT PHOTO

I. Personal Information

Name _____ School _____
Home Address _____ School Address _____
City _____ ZIP _____ City _____ ZIP _____
Career-Technical Program: _____
Date of Birth: _____ Age: _____ Male: ___ Female: _____
Home Phone: (Area Code): _____
Email Address: _____
Father's Name: _____ Mother's Name: _____
SkillsUSA Advisor's Name(s): _____
Advisor's Email(s): _____
Years of Career-Technical Programming Completed: _____ Current Grade in High School: _____

Check the statements that apply to you:

- I am or was a chapter officer.
- I am or was a regional officer.
- I attended Fall Conference.
- I attended State Leadership Conference

T-Shirt Size _____

Officer Positions (check only one officer position per application)

President Vice President Secretary Treasurer
 Reporter Parliamentarian Historian Undecided

III. Essay

In no more than one-page single spaced please answer:

What will you bring to SkillsUSA Ohio by becoming a State Officer, and in what ways do you hope to better the organization?

Officer Responsibilities, Duties and Endorsements

No campaigning is permitted prior to 8:00 a.m. on the day of the delegate assembly. If I am elected as a state officer, I will be required to attend the functions listed on page 1 of this application. However, I understand that attending the National Conference is not the financial responsibility of SkillsUSA Ohio. Failure to attend these activities may be cause for disciplinary action at the discretion of the SkillsUSA Ohio Director and Assistant Director. All elected State Officers must have a valid driver’s license and/or transportation to carry out the duties of their office.

We hereby understand the name of the student on this application is worthy of representing Career-Technical Education as a state officer for SkillsUSA Ohio. We understand that this student must be a paid SkillsUSA member. Additionally, it is understood that as an officer, this student will be required to be absent from class on certain days to attend SkillsUSA Ohio functions. I realize that if this student is elected, **IT IS MANDATORY THAT THEY ATTEND THE NATIONAL CONFERENCE. IT IS THE RESPONSIBILITY OF THE SCHOOL TO PROVIDE A CHAPERONE, TRANSPORTATION TO AND FROM THE CONFERENCE, AND TO PAY ALL EXPENSES FOR THE NATIONAL CONFERENCE.** This officer candidate currently has at least a “C” average in all subject areas.

With the completion of this application I understand the responsibilities of becoming a State Officer and I can accommodate the dates listed above as mandatory responsibilities of my office.

As a school administrator I will support my student in his/her endeavors as a State Officer.

I realize that if this student is elected, **IT IS MANDATORY THAT THEY ATTEND THE NATIONAL CONFERENCE. IT IS THE RESPONSIBILITY OF THE SCHOOL TO PROVIDE A CHAPERONE, TRANSPORTATION TO AND FROM THE CONFERENCE, AND TO PAY ALL EXPENSES FOR THE NATIONAL CONFERENCE.** This officer candidate currently has at least a “C” average in all subject areas.

Signature of Officer Candidate

Signature of Parent/Guardian

Signature of Administrator

Signature of Career-Technical Instructor

Signature of Academic Instructor

If an individual is disabled and needs special assistance or accommodations, please contact the SkillsUSA Ohio Office no later than March 24th. The Ohio Department of Education does not discriminate on the basis of race, color, national origin, sex, religious, age or disability in the provision of services.

Return by March 24, 2017, to: tamyra.plotts@education.ohio.gov